

## GROUPS REGISTRATION AND ACCOMODATION PROCEDURE

Groups of 5 delegates and above are eligible for group registration and accommodation procedure with following benefits:

- Registrations are possible with a name submission deadline by 10.Dec.2009
- Name change/replacement by 18.feb.2009 free of charge
- Registration Group size reduction up to 10% of original group size (but not more than up to 10 delegates) full refund less bank charges, until 15.Jan.2009, cancellations exceeding the quota of 10% and after mentioned date subject to General Terms and Conditions.
- On site pre- arranged group registration
- Groups of 20 or more delegates if registered along with accommodation block are eligible for 5% registration and accommodation package discount.
- Groups of 50 or more delegates if registered along with accommodation block are eligible for 7% registration and accommodation package discount.
- Group registration and accommodation cannot be submitted online.
- Payment due in 7 days after invoice date
- Invoice will be sent after receiving Group Registration and/or Accommodation list.
- Acceptable payment methods (as per ADIT2009 General Terms and Conditions) :
  - ✓ Check
  - ✓ Bank transfer